

**ANNEX V**  
**Request for payment for grant Contract**  
**Community Development Trust Fund**  
**Community Development Initiatives 2011**

<Date of the request for payment>

For the attention of  
Community Development Trust Fund

Reference number of the grant Contract:  
Title of the grant Contract: Name and address of the Beneficiary:  
Request for payment number:  
Period covered by the request for payment:

Dear Sir/Madam,

I hereby request <[a further] pre-financing payment/payment of the balance> under the Contract mentioned above.

The amount requested is <as indicated in Article 4(2) of the Special Conditions of the Contract/the following: ...>.

Please find attached the following supporting documents:

- technical and financial interim report (for further pre-financing payments)
- final implementation report (for payment of the balance). >

The payment should be made to the following bank account: <give the account number shown on the financial identification form annexed to the Contract>

I hereby certify that the information contained in this request for payment is complete, faithful and reliable, that the costs incurred can be considered eligible in accordance with the Contract and that this request for payment is substantiated by adequate supporting documents that can be checked.

Yours faithfully,

<signature >

<Name >